UNITEDhealthcare®

Enrollment Application and Change Form

☐ New Coverage ☐ Request for Change

1 EMPLOYEE INFORMATION

Last Name	First Name	MI	Sex	Date of Birth	Social Security Number	Marital Status
			☐ Male ☐ Female			☐ Single ☐ Married

Home Address	City	State	Zip Code	Home Phone Number
				( )

Employer Name	Division/Location					Work Phone Number
		☐ FT ☐ PT	☐ Union ☐ Nonunion	☐ Hourly ☐ Salary	☐ Active ☐ Retired (Date)	( )

2 WHO SHOULD BE COVERED

- ☐ Employee Only
- ☐ Employee Plus Spouse
- ☐ Employee Plus One Dependent
- ☐ Employee Plus Child(ren)
- ☐ Employee Plus Family

Health Plan Selected: _____

3 WAIVER OF COVERAGE

- ☐ I decline coverage for myself
- ☐ I decline coverage for my dependents

Reason: ☐ covered under another plan ☐ Other: _____

(Please Complete Sections 6&7)

4 TYPE OF CHANGE

- ☐ Add Spouse/Child (complete Sec. 5)
- ☐ Terminate Spouse/Child (complete Sec. 5)
- ☐ Address (enter above)
- ☐ Name Change (complete Sec. 5)
- ☐ Terminate All Coverage – Reason _____
- ☐ Reinstatement – Reason _____
- ☐ **Surviving Spouse – Former Employee SSN** _____
- ☐ **COBRA Continuee – Former Employee SSN** _____
- ☐ Other _____

5 COVERAGE INFORMATION

(A) Add (T) Term (C) Chg	Last Name	First Name	MI	Social Security #	Date of Birth (MM/DD/YY)	Sex	Other Insurance	Disabled	Full-Time Student Over 19?
	Employee								
	Spouse					☐ M ☐ F	☐ Y ☐ N		
	Child 1					☐ M ☐ F	☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N
	Child 2					☐ M ☐ F	☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N
	Child 3					☐ M ☐ F	☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N

6 OTHER INSURANCE

On the day your coverage begins, will you, your spouse, or any of your dependents be covered under any other health plan or policy including another United HealthCare plan, Medicare or Medicaid? ☐ Y ☐ N

Is another person legally responsible for coverage for your children? ☐ Y ☐ N

If you answered yes to either of the questions above, please complete the following:

Person's Name with Other Health Plan		Social Security Number
Date of Birth	Sex	Other Company's Name and Phone Number
Other Company's Policy Number and Effective Date		
Medicare Number	Part A Effective Date	Part B Effective Date

7 AUTHORIZATION

On behalf of myself and anyone enrolled on or added to this form ("Us"), I authorize any health care professional or entity to give United HealthCare and its affiliates (and the employer) or any of their designees, any and all records or information pertaining to medical history or services rendered to Us for any administrative purpose, including evaluation of an application or a claim, and for any analytical or research purposes. I also authorize on behalf of Us the use of a Social Security Number for purpose of identification. I understand and agree that any omissions or incorrect statements made on this application may invalidate my and/or my dependents' coverage. I further understand that coverage will become effective only on the date specified by the Insurer or Plan Administrator after it has been approved by the Insurer or Plan Administrator and after the full premium has been paid. By signing this form, I hereby certify that all the information provided is true and correct.

If my employees plan is a contributory plan, I direct my employer to deduct the amount of any required contribution from my pay. I can cancel this direction in writing at any time.

NOTICE OF ENROLLMENT RIGHTS

I understand that if I and/or my dependents, if any, waive coverage and desire to participate in the plan at a later date, coverage may be subject to treatment as a late enrollee. I further understand that if I decline enrollment for myself or my dependents (including my spouse) because of other health coverage, I may in the future be able to enroll myself or my dependents in this plan, provided that I request enrollment within 30 days after such coverage ends. In addition, if a new dependent relationship forms as a result of marriage, birth, adoption or placement for adoption, I may be able to enroll myself and my dependents provided that I request enrollment within 30 days after such marriage, birth, adoption, or placement for adoption.

Health insurance or medical services benefits provided or administered by United HealthCare Insurance Company of New York, Hauppauge, NY.

X Signature _____ Date _____

8 TO BE COMPLETED BY EMPLOYER

Date of Hire	Date Submitted	Health/Change Eff. Date	Policy Number	GRP/SUBGRP/BNFT GRP	Plan Variation/Sub	Reporting Code/Branch	Employer Signature